

The Rotary Club of Bonita Springs

Bonita Bay Club
2660 Country Club Drive
Bonita Springs, FL 34134

SPEAKER GUIDELINES

Thank you for speaking to the Rotary Club of Bonita Springs. Below are a few guidelines that should help you in making your presentation.

At the beginning of our meeting we will recite the Rotary 4 Way Test and ask that your presentation honor its meaning and intent:

- Is it the Truth?
- Is it Fair to All Concerned?
- Will it Build Goodwill and Better Friendships?
- Will it be Beneficial to All Concerned?

Our club consists of members successfully engaged in or retired from a wide range of businesses and professions. In that regard, we ask that your presentation be respectful of the worthiness of all occupations and professions.

GENERAL

- Our meeting is called to order at 7:30 am. We suggest you arrive by 7:00 am to allow time to set up computer if necessary and to join us in fellowship and enjoy breakfast.
- The business portion of our meeting will conclude by 8:00 am when you will be introduced.
- You will have about 20 minutes for your presentation. Please plan to leave at least five minutes for Q&A.
- Many of our members work and expect to leave the meeting promptly at 8:30. The president will stand up at 8:25 which signals that you have two minutes to wrap up. If there are many questions, and you are willing, please advise the members that you will stay after the bell to answer them.
- To give you as much time as possible for your presentation we ask that you give your host a short intro/bio script.

ISSUES TO AVOID

- Particular religions (must be non-denominational)
- Political agendas (no partisan campaigning but informative presentations about significant local issues acceptable)
- Selling or asking for money.

Thank you for taking the time to join us - we look forward to your presentation!